

THE CAT CORNER, INC. Animal Intake Policy:



The Cat Corner, Inc. is a nonprofit, no kill shelter for cats located in Hampton, Virginia. We accept both healthy and special needs cats of all ages and temperament. While our shelter mainly focuses on taking in cats who have run out of time at other shelters and releasing agencies, The Cat Corner also accepts owner surrenders and stray or abandoned cats. Included in this document is a current list of authorized representatives to handle the intake of new cats (page 3).

Transfers from another shelter:

The Cat Corner has select volunteers who are authorized to transfer animals into our care from another shelter or releasing agency. The Cat Corner has the releasing agency sign over custody of the animal being transferred to our organization. The "Animal Custody Record" is filled out with all of the needed information about the cat, including the method and reason for intake. Once custody has been signed over to us we will either move the animal to our shelter location or place them into foster care, depending on the needs of the animal and our available resources at that time. Before adoption, all animals receive what we have determined as the "minimum standard of care," which is included in our adoption package. Sometimes an animal will receive more medical care than usual due to illness or ongoing medical conditions.

Owner surrenders:

The Cat Corner has select volunteers who are authorized to handle cats that need re-homing from an individual owner. As a community organization, we will first attempt to counsel the individual to see if there is anything that can be done to keep the animal in the home. If re-homing is still needed, The Cat Corner will arrange an appointment to have the animal's owner bring in the animal and sign over custody to our shelter. The "Animal Custody Record" is filled out with all of the needed information about the cat, including the method and reason of intake. During the surrender appointment an authorized shelter representative verifies ownership of the animal via a valid picture ID. On the custody form we fill out the owner's name, contact information, address, and the provided reason as to why they need to surrender their pet. The owner is encouraged to bring the following items to facilitate the smoothest transition possible into our custody: food that the cat has been eating, a blanket or cat bed that smells like the home, and favorite toys. Once custody is signed over to us we will either move the animal to our shelter location or place them into foster care, depending on the needs of the animal and our available resources at that time. Before adoption, all animals receive what we have determined as the "minimum standard of care," which is included in our adoption package. Sometimes an animal will receive more medical care than usual due to illness or ongoing medical conditions.

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Intake of strays or abandoned animals:

The Cat Corner has authorized volunteers that are able to handle the intake of stray or abandoned animals. When The Cat Corner takes in an animal that is considered stray or abandoned, we notify the appropriate animal control or agency of the animal—this includes a complete description of the animal and the day and time where it was found. If the animal was found by an individual or Good Samaritan, we will also gather their contact information in the event that we need to contact them for any additional information at a later time. The "Animal Custody Record" is filled out with all of the needed information about the cat, including the method and reason for intake. If emergency care is needed, the animal is taken to a veterinary office or emergency veterinary clinic for treatment. Any stray or abandoned animal is scanned for a microchip. If an animal has a microchip the corresponding company is contacted and an attempt is made to locate the owner to notify them that the animal has been found. If no owner comes forward to claim the cat or kitten within ten (10) days of intake and notification has been sent for the stray/abandoned animal, the animal will be considered custody of The Cat Corner. Before adoption, all animals receive what we have determined as the "minimum standard of care," which is included in our adoption package. Sometimes an animal will receive more medical care than usual due to illness or ongoing medical conditions.

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Authorized persons to handle intakes:

VOLUNTEER CONTACT INFORMATION				
First	Tiffany	Last Name	Young	
Phone	(757)642-5496	E-mail Address	Tiffany@thecatcornerinc.com	
Title / Position	President	Authorized to pull from other shelters?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
VOLUNTEER CONTACT INFORMATION				
First	Katherine	Last Name	Omo	
Phone	(865)466-7336	E-mail Address	Katherine@thecatcornerinc.com	
Title / Position	Vice President	Authorized to pull from other shelters?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
VOLUNTEER CONTACT INFORMATION				
First	Kelly	Last Name	Longmire	
Phone	(478)244-4183	E-mail Address	outdoorcat@thecatcornerinc.com	
Title / Position	Community Cat Lead & Outreach Coordinator	Authorized to pull from other shelters?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>