**Intake Policy of Dogs Deserve Better**

**General:** Dogs coming into DDB have been tethered or penned 24/7, abused, neglected or abandoned. We also work with/on hoarding cases taking dogs on either as the only rescue doing so or working with other rescues to assure the dogs are medically and physically taken care of. Occasionally, DDB will take in strays from other agencies if agency is overcrowded and animal is set for euthanasia.

Owners, upon education may choose to surrender their dog/s if they feel they cannot keep the dog in any other situation. Or animal control may be involved and seize a dog from this type of situation and ask for DDB’s assistance.

DDB may also rescue dogs that are found and in great danger physically and/or medically and in great distress. Upon the rescue of such dog, the animal control officer is called for the county/town such dog is found and proper holding period is set in place while animal control attempts to locate owner and/or advertise. The holding period for most animal control is 5-7 days. When this time is up, DDB will become guardian/owner of the dog and proceed with what is needed for the dog to then be adopted out to an approved adopter.

All new dogs coming into DDB should be kept away from all other dogs for a period of time as to determine their health status as well as time to administer proper vaccines needed before placing with other dogs and perform any needed blood diagnostics for heartworm and tick-borne diseases. At this time, dogs will be allowed to settle in order to access behavior as well as begin deworming to rid of internal parasites. DDB will abide by veterinarian’s advice as to quarantine release if a dog does become ill.

Names will not be changed if dogs coming in have had same name for more then 4 months.

Following is the protocol for incoming dogs:

1. Upon arrival at DDB,all dogs should be assessed medically, and proper vet care will be given to the dog, if needed due to injury, or illness as soon as possible.
2. They will be placed into a quarantine/isolated room or kennel for first evaluation, vaccines and de-worming. They will remain until vet allows us to release after first appointment.

* Dogs over 7 months, which have had no vaccinations or have an unknown vaccination history, will receive:
* a distemper and a bordetella.
* De-worming medicine will be started as prescribed by vet or canine manager.
* When dog has settled, blood will be drawn to run a heartworm and tick-borne disease test. All caretakers are to be trained by canine manager to draw blood and properly run the tests.
* If results are negative, they will be given heartworm preventative.
* Will be checked/fleacombed for fleas and ticks and if present, will be given Capstar, and ticks will be removed. The following day will begin flea and tick preventative. If not present will give flea and tick preventative immediately.
* Dogs under 7 months of age with no vaccine history will receive:
* Puppy distemper and a bordetella.
* De-worming medicine will be started as prescribed by vet or canine manager.
* Upon medical evaluation, if dog is
* Will be checked for fleas and ticks and if present will be given Capstar and ticks will be removed. The following day, flea and tick preventative will be given. If not present, flea and tick preventative will be given on first day.
* Puppies under 6 months of age: MUST be put into a quarantine/isolation area for at least 10-14 days or by recommendation of vet.
* If not started on vaccine regiment, they will receive first distemper upon arrival as well as bordetella if old enough. 1-2 more distemper vaccines will be scheduled when puppies are less then 12 weeks old.
* De-worming medicine will be started as prescribed by vet or Canine manager.
* If fleas and ticks present and puppy is old enough, will be given Capstar then puppy flea and tick preventative the next day.

NOTES:

* All dogs under the age of 7 months do not get heartworm or tick borne disease tested until at least 8 months of age. Unless on their own in the elements from a very early (before 8 weeks) age and received bites from infected mosquitoes or ticks, they would not normally test positive otherwise.
* Capstar is a pill that effectively kills fleas within a very short amount of time. It is safe for puppies over 2 lbs and 4 wks or older. Vet or Canine Manager must approve before administering.
* Panacur or Drontal is what will be used for deworming. Vet or canine manager will prescribe proper dosage for each dog.
* **NO MEDICATIONS, WHETHER PRESCRIPTION OR OTC, WILL BE GIVEN WITHOUT VET OR CANINE MANAGER’S APPROVAL.**

1. All dogs will be fitted with a well-fitting collar with a DDB tag attached (only exception is young, very playful dogs that tend to grab collars and tags during play.)
2. Scan for microchip.
3. All dogs will have access to clean water and either a bedded crate or Kuranda bed with blanket.
4. Proper paperwork, which includes surrender form, any immunization records including rabies certificate from prior vet, State Animal Custody Record, Health Certificate (if out of state) and to be finalized for intake, making sure all paperwork is present and correct.
5. Within 72 hrs, if no hold on dog by ACO, all of dog’s information will be put into ShelterLuv with all information pertaining to dog in the past as well as vaccines, diagnostics and medications received upon arrival. All future vet checks and procedures will be entered into ShelterLuv.
6. NOTE: If dog is in need of medical care, goes to vet and receives meds before hold is up, dog may be put into ShelterLuv for the purpose of scheduling the daily tasks

* A photo of dog will be uploaded to ShelterLuv.
* Check-off list for intake and check-in will be completed.

1. First vet correspondence with our vet about the dog will be set in motion within 48 hours of arrival at DDB.
2. Evaluation/Behavior testing.

* General evaluation of the new dog can be done upon arrival. It is a good time to see how he/she is under stress. All notes pertaining to any behavior of new dogs shall be written in notebook so all staff are able to note. As the dog begins to settle and be comfortable with staff and surroundings, we will begin evaluations to access any undesirable behavior so that we can begin rehabilitation in these areas.