



Smyth County Humane Society Transfer/Adoption Policies

For the Transfer of Animals from the Smyth County Animal Control & Public Animal Shelter:

- Only those authorized on the shelter document can pull companion animals (i.e. dogs and cats, or other domestic pet animals) from a local animal shelter or accept an animal waived by its owner under SCHS.
- SCHS can pull and transfer animals to other approved 501c3 rescues. Documentation required.
- All local adopters will adopt directly from the Smyth County Animal Shelter.
- Any unsterilized animal pulled by SCHS for adoption to an out of jurisdiction adopter must first have a completed SCHS adoption application. If the application is approved by our volunteer panel, arrangements will be made to have the animal sterilized, vaccinated, and microchipped (if desired) prior to receiving the animal. Payment arrangements in advance will be required and whenever possible, the adopter will make payment directly to the clinic performing the services. If an animal is returned to SCHS after adoption, the animal will be returned to the shelter if no suitable foster home is available.
- The SCHS will pull shelter puppies/kittens or receive puppies/kittens destined for the shelter to approved fosters whenever fosters are available. SCHS will provide vaccines and deworming to foster puppies/kittens. If they are of the appropriate age for sterilization SCHS will cover the surgery cost. These expenses will be recouped from adopters as part of the adoption fee. In the case of any animal pulled for foster for other reasons, (eminent euthanasia, etc.) The same will apply.
- A notebook will be kept at the shelter containing all documentation of transfers. The shelter committee chair will submit a monthly report to the Board to account for animals transferred and expenses incurred.
- The Shelter Committee Chair will submit an annual report to VDACS as required by law.
- Any expense must be presented to the SCHS Treasurer before it is incurred as does any financial commitment.
- For animals surrendered to Smyth County Humane Society, the owner of the animal must complete and sign an SCHS Waiver Form and the receiving SCHS representative must sign.