

# **Northampton County Sheriff's Office**

## **Animal Control**

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## **Animal Intake Policy**

Revised 3/11/2022

### **I. Purpose**

To outline the types of animals the Northampton County Sheriff Office Animal Control Deputies may pick up during the regular course of their duties.

### **II. Policy**

Northampton County Sheriff Animal Control will adhere to the code of Virginia 3.2-6557.

### **III. Procedure**

- A. Northampton County Sheriff's Office Animal Control takes all companion intakes to the Eastern Shore Regional Animal Control Facility, which is an open intake facility, located at 28167 Beacon Road, Melfa, Va. 23410. Northampton County Sheriff's Office Animal Control will pick up agricultural animals when warranted for their safety and place them where they can be properly cared for as we do not have holding facilities for the larger agriculture animals or livestock. All animals picked up by the Northampton County Sheriff's Office Animal Control require the completion an intake form even if not being held at The Eastern Shore Regional Animal Control Facility. Intake forms shall be completed by the Animal Control Officer taking the animal into custody within 12 hours of the intake. The intake officer shall request dispatch to generate a CFS (call for service) for all animal intakes. The CFS shall

include the responding officers name and badge number, date and time, location the animal was found, description of the animal, any injuries, location and medical treatment administered, attempts to locate owners, and final disposition of the animal. All intake forms will be kept and maintained by the Northampton County Sheriff's Office.

- B. The Northampton County Sheriff's Office Animal Control picks up the following animals if shelter space is available:
  - 1. Dogs
  - 2. Cats, including feral cats
  - 3. All Companion animals
  - 4. Abandoned or at large animals including reptiles that may pose a threat
  - 5. Agricultural animals, if an alternate place of proper care is available
  - 6. Any sick or injured animal, including wildlife that needs veterinary care, unless another policy dictates otherwise.
- C. Special Needs Animals:
  - 1. All special needs animals such as court case, quarantined, or injured animals shall be dealt with immediately with proper veterinary care and placed in a proper location. If the staff at the ESRACF is unavailable to provide the proper medical care, the animal should be transported to an approved outside veterinarian.
  - 2. Once the animal is placed in the shelter, any paperwork regarding the treatment of the animal should be provided to the ESRACF.
- D. The Northampton County Sheriff's Office shall investigate reports of cruelty and neglect of any animals outlined in Section III, B. & C.



David L. Doughty, Jr. Sheriff