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Catrina Slade  
Founder and President  
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January 26, 2026

Office of Veterinary Services - Animal Care  
Virginia Department of Agriculture and Consumer Services, Animal and Food Industry  
Services  
PO Box 1163  
Richmond, VA 23218

Dear Sir/Madam:

Just4 Paws intake policy consists of completing an Feline/Canine Intake Record Form with the following information:

**Name**

**Sex**

**DOB/Age**

**Breed**

**Color**

**Weight**

**Intake Date**

**Source: Shelter/Rescue, Stray, or Owner Surrender**

**Date Altered**

**Altered By**

**FVCRP Vaccines**

**Rabies Vaccines/Boosters**

**Combo Test for FIV, FeLV, HW, Administered by, and Results**

**Ear Mite Treatment**

**Deworming Treatment(s)**

**Flea Treatment**

**Treatment for Coccidia**

**Other Medical/Notes**

*Just4 Paws is a non-profit organization recognized as tax-exempt by the Internal Revenue Service under Section 501 ( c ) ( 3 ). Tax Identification Number: 93-4379243. Your donation is tax deductible to the extent allowable by law. This serves as your gift tax receipt.*



For Owners Surrenders, Just4 Paws has a separate form that the previous owner must complete for the rescue. The information includes:

**Animal(s) Name**

**Cat or Dog**

**Kitten/Puppy/Adult/Senior**

**Male/Female**

**Breed**

**Color**

**Special Needs**

**Surrender Date**

**Reason for Surrender**

**Printed Name of Surrenderer**

**Signature of Surrenderer**

**Address**

**Phone**

**Email**

**Date**

Just4 Paws is partnered with Ferry Farm Animal Hospital located at 386 Kings Highway, Fredericksburg, VA 22405. Dr. Horricks and Dr. McGregor vets all of our rescues by providing a thorough exam and administering any medical treatment required upon intake.

Ferry Farm also ensures the animal is not microchipped prior to Just4 Paws taking ownership. Ferry Farm administers their initial distemper and booster vaccines, rabies vaccine, microchip, Selarid flea treatment, blood tests, and other medical necessary treatments needed at that time.

Our intake policy includes updating the medical records once Ferry Farm has completed all services such as spay/neuter, vaccines, SNAP tests, etc.

With Warm Regards,

*Catrina Slade*

Catrina Slade

Founder | Director

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