



VINTON POLICE DEPARTMENT  
311 SOUTH POLLARD STREET  
VINTON, VIRGINIA 24179

Fabricio D. Drumond  
Chief of Police

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Timothy J. Lawless  
Deputy Chief

**State Accredited Agency**

January 2, 2024

From: Officer W.C. Holland, Jr.  
Community Resource Officer, (ACO-CSO)  
Vinton Police Department  
311 S. Pollard St.  
Vinton, Virginia 24179

To: Virginia Department of Agriculture and Consumer  
c/o: The Office of Veterinary Service  
102 Governor Street  
Richmond, Virginia 23219

Subject: Vinton Police Department (Animal Intake Procedure)

Dear Director,

All police personnel with this agency are trained on and follow all applicable Virginia State laws as well as local town ordinances when determining whether or not it is necessary to take physical custody of a domesticated animal. When officers find it necessary to take custody of any domestic animals within our locality, all information required by **Code of Virginia § 3.2-6555** is documented on a Vinton Police Department Animal Control Intake form.

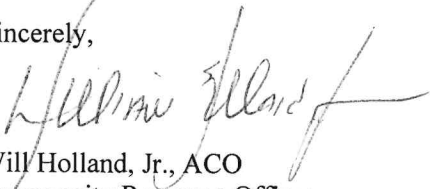
Domesticated animals taken into physical custody by sworn personnel are transported either to the Roanoke Regional Center for Animal Control and Protection or to a local certified veterinarian if deemed necessary based on the overall physical condition of the captured animal.

The final disposition of information on each captured animal is notated on the form. This same procedure regarding the final disposition of information is also collected on non-domesticated animals (wildlife) where an animal has been submitted to a licensed wildlife rehabilitator, or euthanized due to a critical injury, or an illness, and or the animal was sent to a facility for rabies testing.

Finally, once a domesticated animal has been medically cleared by the shelter staff via a certified veterinarian for an adoptable status, the Roanoke Regional Center for Animal Control and Protection will notify our agency, so that the animal shall be released from our primary custody into the care of the animal shelter personnel.

If you should have any additional questions or concerns, please contact me via email or phone, in which the number is enclosed on the letterhead. Have a good day.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Holland, Jr.", with a long, sweeping horizontal stroke extending to the right.

Will Holland, Jr., ACO  
Community Resource Officer

2024